

Annual Reviews	: All school fees are reviewed annually based on GDP and inflation rate.
Resources	: The school requires parents / guardians to purchase their child’s study resources such as learning materials, uniform, P.E uniform, t-shirt, etc. Parents are expected to pay for their child’s learning materials as stated above for the whole school year.
After-School Programme:	A charge is made for the After-School Programme depending on the types of equipment used, the instruction or testing required and any special clothing or accessories needed. Parents will be given details of the charge for each After-School Programme.
Meals	: Since we are committed to healthy eating and drinking, students are anticipated to have snacks, full-day snack or half-day snack, and lunch (optional) at school. Prices of the school snacks and lunches are also stated above in the Tuition fees and Service table. : Snack is compulsory for Early & Primary but optional for Secondary students.
Additional Uniforms	: Uniforms can be purchased from the School Front Office. Once you have paid for uniforms as required, the School Front Office will arrange as notified by the Front Office Staff.
Notice of Leaving	: One full term’s notice, in writing to the School Principal, is required for any students leaving the school at the end of term.
Suspension Policy	: In the case of a student being absent from the school for an extended period (exceeding one term) due to sickness or other related causes, the school will consider giving suspension. In order to better arrange the class for students and ensure the progress of their learning, the school will allow for a student to be suspended for a period of ONLY one month, per term and a maximum of three times a year.  - There will be no refunds or rebates for all fees that are already paid.  - The school will keep a seat for the student and will not charge the enrolment fee again if the student returns after the agreed one-month period.  - Any suspension longer than one month, the student will be regarded as new. The student will be tested and placed in accordance with their result. All fees for new student will be applied.
Terms and Conditions	- No discount of tuition fee will be given for sick day/ days or holiday/ holidays and no refund or credit will be given a child who does not attend the school.  - In order to keep all positions filled throughout the school year, parents are advised to give at least one month notice if they are to terminate the enrolment of their child/children.  - The school reserves the right to refuse further continuing the enrolment of the child with the school within a period of 1 month after enrolment. Any payment made will be fully returned in that case.  - By enrolling your child in our school, parents and guardians agree to abide by all rules and regulations of the school.
Remark	- School Days are from Monday through Friday. - The school is closed during Sundays and public holidays. - For School holidays and breaks, please check the School Calendar. - The above school fees and services are subjected to change without prior announcement.

ALL PAYMENTS MADE ARE NON-REFUNDABLE OR NON-TRANSFERABLE.

WATERBRIDGE GLOBAL EDUCATION CO LTD

- Campus 1 (Upper Primary): #24, St. 302 Corner of St. 57, BKK I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 973 999 (Office), 077 296 688 (Mobile)
- Campus 2 (Olympic): #01, St. 193 Corner of St. 374, Toul Svay Prey I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 936 999 (Office), 010 296 688 (Mobile)
- Campus 3 (Early Years): #48, St. 352 Corner of St. 57, BKK I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 974 999 (Office), 061 296 688 (Mobile)
- Campus 4 (Lower Secondary): #29, St. 302, BKK I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 973 999 (Office), 077 296 688 (Mobile)
- Campus 5 (Upper Secondary): #12, St. 310, BKK I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 927 999 (Office), 089 927 999 (Mobile)
- Campus 6 (Lower Primary): #18, St. 294 Corner of St. 57, BKK I, Khan Boeung keng kang, Phnom Penh.  
Tel: 023 927 999 (Office), 089 927 999 (Mobile)

E-MAIL: INFO@HARRODS.EDU.KH | WEBSITE: WWW.HARRODS.EDU.KH



FEE STRUCTURE ACADEMIC YEAR 2023-2024

(I) ENROLMENT FEE: USD500 (One time payment). The fee is payable upon confirmation of a place.  
(II) ADMINISTRATION FEE

1 Term	1 Semester	1 School Year
\$130	\$220	\$400

(III) PLACEMENT TEST FEE USD40, The fee is refundable upon successful enrolment into a specific programme.  
(IV) AGE OF ADMISSIONS

International Programme	Nursery	Reception 1 (EY1)	Reception 2 (EY2)	Year 1 (Pre-Primary)	Year 2 (Primary 1)	Year 3 (Primary 2)	Year 4 (Primary 3)	Year 5 (Primary 4)	Year 6 (Primary 5)	Year 7 (Lower Secondary 1)	Year 8 (Lower Secondary 2)	Year 9 (Lower Secondary 3)	Year 10 (Upper Secondary 1)	Year 11 (Upper Secondary 1)	Year 12 (A-Levels)	Year 13 (A-Levels)
កម្មវិធីអន្តរជាតិ				វិទ្យាល័យ ព្រឹទ្ធរាជ្យ	ឆ្នាំទី១	ឆ្នាំទី២	ឆ្នាំទី៣	ឆ្នាំទី៤	ឆ្នាំទី៥	ឆ្នាំទី៦	ឆ្នាំទី៧	ឆ្នាំទី៨	ឆ្នាំទី៩	ឆ្នាំទី១០	ឆ្នាំទី១១	ឆ្នាំទី១២
AGE* អាយុ	1.5 – 2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Curriculum	IEYC	IEYC	IEYC	IEYC + IPC	IPC	IPC	IPC	IPC	IPC+ Cambridge	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge

We accept children into the class based on their age group and results of their assessments.

(V) TUITION FEES

A. International Programme:

International Early Years Programme:

Level	Time	1 Term	1 Semester	1 School Year
Nursery – Reception (Full Day)	8:00AM - 4:30PM	\$1,000	\$1,940	\$3,790
Nursery – Reception (Half Day)	8:00AM - 11:30AM / 1:00PM - 4:30PM	\$690	\$1,330	\$2,600

International Primary Years Programme (Full Day):

Level	Time	1 Term	1 Semester	1 School Year
Year 1	8:00AM - 4:30PM	\$1,010	\$1,960	\$3,830
Year 2 - 3	8:00AM - 4:30PM	\$1,050	\$2,040	\$3,980
Year 4 - 5	8:00AM - 4:30PM	\$1,160	\$2,240	\$4,380
Year 6	8:00AM - 4:30PM	\$1,260	\$2,450	\$4,780

International Secondary Years (Full Day):

Level	Time	1 Term	1 Semester	1 School Year
Year 7 - 8	8:00AM - 4:30PM	\$1,350	\$2,600	\$5,100
Year 9	8:00AM - 4:30PM	\$1,485	\$2,860	\$5,610
Year 10	8:00AM - 4:30PM	\$1,635	\$3,145	\$6,175
Year 11	8:00AM - 4:30PM	\$1,800	\$3,460	\$6,800
Year 12	8:00AM - 4:30PM	\$1,980	\$3,740	\$7,480
Year 13	8:00AM - 4:30PM	\$2,178	\$4,114	\$8,228

B. Dual Programme (Full Day):

Level	Time	1 Term	1 Semester	1 School Year
Year 1	8:00AM - 4:30PM	\$840	\$1,630	\$3,170
Year 2 - 3	8:00AM - 4:30PM	\$880	\$1,710	\$3,340
Year 4 - 5	8:00AM - 4:30PM	\$990	\$1,930	\$3,760
Year 6	8:00AM - 4:30PM	\$1,100	\$2,150	\$4,170
Year 7 - 8	8:00AM - 5:15PM	\$1,250	\$2,420	\$4,730
Year 9	8:00AM - 5:15PM	\$1,380	\$2,660	\$5,200
Year 10	8:00AM - 5:15PM	\$1,445	\$2,785	\$5,445
Year 11	8:00AM - 5:15PM	\$1,590	\$3,065	\$5,990
Year 12	8:00AM - 5:15PM	\$1,749	\$3,370	\$6,589
Year 13	8:00AM - 5:15PM	\$1,924	\$3,707	\$7,248

C. Summer Programme:

Summer Programme	Session
	. Dual Programme (Full-Day): \$400 (includes learning materials)
	. International Programme (Full-Day): \$450 (includes learning materials)
	. International Programme (Half-Day): \$350 (includes learning materials)

D. Discount Policy

Sibling Discount: Discount on tuition fees will be applied for sibling who are in school at the same time as below:  
. 1<sup>st</sup> & 2<sup>nd</sup> children: 5% discount for each child on the tuition fee.  
. 3<sup>rd</sup> child onwards: 15% discount on the tuition fee.

Group Discount: Discount on tuition fees will be applied for new groups that are registered at the same time as below:  
. 3 students: 3% discount for each student on the tuition fee.  
. 4 or more students: 5% discount for each student on the tuition fee.  
*\*Note: Group Discount Programme is applicable to those who are new students of HIA.*

(VI) SNACKS AND LUNCH SERVICE CHARGE FOR EARLY YEARS

Time (Mon-Fri)	1 Term	1 Semester	1 School Year
Snacks (Half-Day)	\$65	\$125	\$250
Snacks (Full-Day)	\$125	\$250	\$500
Optional Lunch	\$190	\$375	\$750

(VII) SNACKS AND LUNCH SERVICE CHARGE FOR PRIMARY YEARS

Time (Mon-Fri)	1 Term	1 Semester	1 School Year
Snacks (Half-Day)	\$75	\$145	\$290
Snacks (Full-Day)	\$145	\$290	\$580
Optional Lunch	\$210	\$420	\$840

(VII) SNACKS AND LUNCH SERVICE CHARGE FOR SECONDARY YEARS

Time (Mon-Fri)	1 Term	1 Semester	1 School Year
Optional Lunch	\$210	\$420	\$840

(VIII) SCHOOL UNIFORM AND LEARNING MATERIAL FEES

Item Description	Early Years	Primary Years	Secondary Years
School Uniform (2 Sets)	\$30	\$60	\$80
School T-Shirt (2 Sets)	\$20	\$30	\$45
P.E Uniform (2 Sets)	\$40		\$50

A. Learning Material Fee for Early Years:

Item Description	1 Term	1 Semester	1 School Year
Half-Day Learning Material Fees	\$60	\$110	\$220
Full-Day Learning Material Fees	\$95	\$180	\$360

B. Learning Material Fee for Primary Years and Secondary Years:

Full-Day Learning Material Fees	1 Term	1 Semester	1 School Year
Primary	\$120	\$230	\$450
Secondary	\$140	\$260	\$500
Upper Secondary	\$160	\$280	\$550

(IX) TECHNOLOGY FEE

Item Description	1 Term	1 Semester	1 School Year
Early Years & Primary Years	\$50	\$90	\$170
Secondary Years	\$60	\$110	\$210

(X) VAN SERVICE CHARGE

A. First Child (Door to Door Round Trip, and Single Trip):

Area	1 Term		1 Semester		1 School Year	
	1 Way	2 Way	1 Way	2 Way	1 Way	2 Way
Zone1	\$110	\$220	\$210	\$420	\$400	\$800
Zone2	\$135	\$270	\$260	\$520	\$500	\$1,000
Zone3	\$160	\$320	\$320	\$640	\$600	\$1,200
	Full		Save \$20	Save \$40	Save \$40	Save \$80

B. Each additional child to the same drop will get 20% discount of the above price:

NOTE: For School holidays and breaks, please check the School Calendar.  
Door to Door (Round trip basis)

- . The zonal system above is based on distance from the school. The Administration office will advise parents which zone is applicable for their location.
- . Termination of the service must be made half a term in advance and in writing to the Administration office.

(XI) MISCELLANEOUS FEES

Item Description	Early Years	Primary Years	Secondary Years
Extra Student ID Card	\$10	\$10	\$10
Extra Student Collection Card	\$10	\$10	\$10
Extra Textbooks	\$15	\$15	\$20
Extra Set of School Uniform (1 set)	\$15	\$30	\$40
Extra Set of P.E Uniform (1 set)	N/A	\$20	\$25
Extra Set of School T-Shirt (1 set)	\$10	\$15	\$23

(XII) EXAMINATION FEES

UK International Assessment for Primary Entry (Year 2 Only)	\$80/ Bundle
UK International Assessment for Secondary Entry (Year 6 Only)	\$80/ Bundle
Cambridge Checkpoints (Year 9 Only)	\$60/ Subject
Cambridge IGCSE (Year 11 Only)	\$130/ Subject

School Terms:

- Term 1	: 14 <sup>th</sup> August 2023 to 27 <sup>th</sup> October 2023
- Term 2	: 30 <sup>th</sup> October 2023 to 26 <sup>th</sup> January 2024
- Term 3	: 29 <sup>th</sup> January 2024 to 5 <sup>th</sup> April 2024
- Term 4	: 8 <sup>th</sup> April 2024 to 21 <sup>st</sup> June 2024
- Summer Programme	: 8 <sup>th</sup> July 2024 to 2 <sup>nd</sup> August 2024

Methods of Payment

- All fees are VAT excluded.
- All fees must be paid for the same period (Termly, Semester and Yearly).

NOTE: Semester 1= Term 1 + Term 2, Semester 2= Term 3 + Term 4  
All Annual fee can pay only for term start at the beginning of term 1.

Invoicing

: All fees are payable in advance and are billed in 4 termly, Semesterly and Yearly installments. Penalties apply where fees remain outstanding beyond the due date.

Overdue Payment Charge

: An overdue payment charge of 5% will be applied two weeks after the due date. This charge is repeated on a fortnightly basis whilst fees remained unpaid. In case overdue payment remains unpaid one month after the due date, the child may be suspended until all the outstanding payments and overdue charges are fully paid.